

District 24 Constitution Amendment Guide & Motions 2017

1. Resolution Classification

PROC – Procedural – Motions that deal with the internal workings of the AGM (eg.) approving the “bloc”ing of motions

CON – Constitution – motions that amend the articles

BYL – Bylaws – motions that amend the bylaws

POL – Policy – motions that amend our appendices and associated documents

“Bloc”ing – a series of motions that deal with a similar subject (en bloc)

2. Voting Requirements

2/3 – indicates that a 2/3 majority is required for adoption

1/2 – indicates that a 1/2 majority is required for adoption

3. Amendments

From the floor motions will require 3/4 majority for adoption

CON101

2/3

BIRT Article 1 #20 be amended by deletion.

"Branch" and "Teaching Bargaining Unit [TBU] Staff Association" are equally, the organization of OSSTF TBU members as defined in the TBU Constitution.

CON102

2/3

BIRT Article 3.2.2 be amended by the deletion of "The constitution and bylaws of the Bargaining Unit and the District shall not contravene the Constitution and Bylaws of the OSSTF".

A Bargaining Unit shall have such constitution and bylaws as are approved by an annual general meeting of the membership. The constitution and bylaws of the Bargaining Unit and the District shall not contravene the Constitution and Bylaws of the OSSTF.

CON103

2/3

BIRT Article 3.3.3.1 be amended by the deletion of "(Association)".

All employees of the Waterloo Region District School Board covered by the Education Support Staff (Association) contract and the employees of the Student Transportation Services of Waterloo Region covered by the Student Transportation Services of Waterloo Region contract. (A.14)

PROC1

2/3

BIRT CON104, BYL107 and BYL109 be considered en bloc.

CON104

2/3

BIRT Article 3.7 be amended by the addition of Article 3.7.1 "each of the District Standing Committees' elected Officers may assist the District President until annual elections have taken place."

BYL107

2/3

BIRT Bylaw 6.2.1.7 be amended by the insertion of "or appoint the current chairperson to call," before separate meetings.

To call separate meetings of the District Standing Committees no later than the end of September in any year.

BYL109

2/3

BIRT 6.6.1.1 be amended by insertion of "unless requested by the President, after "except the first meeting".

To call all meetings of the committee, except the first meeting following the schedule set for the committee.

PROC 2

2/3

BIRT the motions in PROC1 be approved.

BYL101

2/3

BIRT the Bylaws be amended by the addition of:

“Article XX.XX Bylaws

xx.xx The quorum for any meeting will be established in the Constitution or Bylaws of the body concerned, and for any body of OSSTF for which such is not set, the quorum shall be a majority of the voting members.”

BYL102

2/3

BIRT Bylaw 3.1.24 be amended by the deletion of “as recommended by” and with the insertion of “in consultation with” and the insertion of “as requested” after “Officers”.

To approve the selection of a District Health and Safety Officer as recommended by the Bargaining Unit Health and Safety Officers.

PROC3

2/3

BIRT BYL103, BYL110 and BYL115 be considered en bloc.

BYL103

2/3

BIRT Bylaw 3.1.25 be amended by the deletion of “secretaries and/or office managers” and with the insertion of “staff”.

To approve the hiring of District office secretaries and/or office managers and determine the conditions of employment for such positions.

BYL110

2/3

BIRT Bylaw 6.8.1.1 be amended by the addition of “in coordination with the District Office Staff” after members.

to facilitate the distribution of information from O.S.S.T.F. to district members.

BYL115

2/3

BIRT Bylaw 8.2 be amended by the deletion of “Manager” and the insertion of “staff”.

Complete nomination forms must be received by the District Office Manager no later than ten (10) calendar days before the date of the election itself. Each nomination form will then be marked as being received, and a copy will be sent to the nominee as confirmation.

PROC4

2/3

BIRT the motions in PROC3 be approved

Byl104

2/3

BIRT Bylaw 3 be amended by the insertion of Bylaw 3.1.26 “to meet a minimum of five (5) times per year”.

BYL105

2/3

BIRT Bylaw 4.1.8 be amended by the substitution of “to designate the committees spending within the appropriate budget line”.

To designate the Committee’s signing authorit(ies) at the June or September meeting.

BYL106

2/3

BIRT Bylaw 4.4 be amended by the insertion of 4.4.4 “to liaise with local labour councils”.

BYL108

2/3

BIRT 6.5.1.3 be deleted and Bylaw 6.12 be amended by the addition of Bylaw 6.12.1.5 “to receive and share with District Executive any on-time amendments proposed for the District Constitution and Bylaws”.

To receive and share with District Executive any on-time amendments proposed for the District Constitution and By-Laws.

BYL109

2/3

BIRT Bylaw 6.8.1.2 be amended by the deletion of “letters” from newsletters and the insertion of “and events” after news.

To promote the production of District and Bargaining Unit newsletters.

BYL110

2/3

BIRT that the Bylaws be amended by the insertion:

“XX.XX – Release Time

xx.xx The District shall reimburse the appropriate bargaining unit \$3500.00 on a yearly basis to cover the time release for the District President.

BYL111

2/3

BIRT Bylaw 8.1 be amended by the deletion of “Staff Association and” and the insertion of “and will be posted on the District Website” after “Bargaining Unit Presidents”.

Nomination packages will be distributed to Staff Association and Bargaining Unit Presidents by the District President at least six weeks prior to the election.

BYL112

2/3

BIRT Bylaw 6.2.1.21 be amended by the deletion of “of the District Office” and the insertion of “and Office Staff Supervisor”.

To act as Facility Manager of the District Office.

PROC5

2/3

BIRT the motions in CON105 and BYL114 be considered en bloc.

CON105

2/3

BIRT Article One Definitions #1 be deleted.

“Area Reps” refers to the Educational Support Staff members designated by the ESS Bargaining Unit to be responsible for defined groups of the ESS membership.

BYL114

2/3

BIRT 7.5.1.3 be amended by substitution to read “the vote of the membership is conducted by the Bargaining Unit President or their designate.

The vote of the membership is taken by Area Reps or Branch President or Bargaining Unit Presidents.

PROC 6

2/3

BIRT the motions in PROC5 be approved.

POL101

1/2

BIRT Appendix A to the Bylaws of District 24, OSSTF be amended by the insertion of:

3. Executive Session shall be conducted in accordance with Rule 5.10 of the OSSTF Constitution and Bylaws and;
 4. The Parliamentary Authority will be as stated in OSSTF Rules of Order, Rule 11 – Authorities.
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POL102

1/2

BIRT Appendix B #2 to the Bylaws of District 24, OSSTF be amended by the deletion of “name of Staff Association”.

Members of Executive shall be identified by individual signs showing: personal name, position or title, name of Staff Association or Bargaining Unit.

POL103

1/2

BIRT the Associated Constitutional Documents of District 24 OSSTF be amended by the insertion of:

E. Constitution of the Member Assistance Budget Line and Reserve Fund.

Article I: Name

The name of this budget line and reserve fund shall be “Member Assistance”.

Article II: Object

The object of the budget line and reserve fund “Member Assistance” is to provide funds for District 24 members who are find themselves in extreme financial distress due to prolonged illness, accident or extreme emergency.

Article III: Management

1. The Member Assistance budget line and reserve fund shall be managed as follows:

- a. any Bargaining Unit may bring to the attention of the District Executive a request for member assistance.
- b. the District Executive shall enter into Executive Session to discuss and debate the request.
- c. the allocation of funds shall be in accordance with the policies and procedures as outlined in the current OSSTF benevolent council application.
- d. the amount of the budget line will be set through the approval of the District Budget.
- e. any funds not used on an annual basis will be transferred to the Member Assistance Reserve Fund.
- f. the Member Assistance Reserve Fund shall not exceed \$5000.00.

POL104

1/2

BIRT Article III (e) of the Constitution of the Contingency Reserve Fund be amended by the deletion of “five” and the insertion of “twenty”.

e. the maximum level of the Contingency Fund is to be five thousand dollars (\$5000.00)

POL105

1/2

BIRT Article III (b) of the Constitution of the Contingency Reserve Fund be amended by the deletion of “of all

Bargaining Unit at a District Executive meeting” and with the insertion of “of the District Executive”.

Any spending from the Contingency Reserve Fund beyond twenty-five percent (25%) of the prescribed level must be authorized by the approval of all Bargaining Units at a District Executive meeting.

PROC7

1/2

BIRT POL6, POL7, POL8 and POL9, POL110 be considered en bloc.

POL106

1/2

BIRT the Constitution of the AMPA Reserve Fund be amended by the addition of “Campaign” after “AMPA” and before “Reserve”.

Constitution of the AMPA Reserve Fund.

POL107

1/2

BIRT Article II of the AMPA Reserve Fund be amended by deletion of “1. To provide funds to pay for District expense incurred at the Annual Meeting of Provincial Assembly, as approved by District Executive.”

POL108

1/2

BIRT Article II (1.) of the AMPA Reserve Fund be amended by deletion of “the amount of District surplus monies to be deposited in the AMPA Reserve Fund shall be determined annually not later than the September meeting of the District Executive.”

POL109

1/2

BIRT Article II (1.) of the AMPA Reserve Fund be amended by the deletion of “of 80% (eighty per cent) of the fund balance; otherwise, annual expenditures from this fund will not exceed fifty per cent (50%) of the balance” and insertion of “\$10,000”.

POL110

1/2

BIRT Article II (1.)(g.) of the AMPA Reserve Fund be amended by deletion of “percentages” and the insertion of “amount”.

PROC8

1/2

BIRT the motions in PROC7 be approved.
